

BOROUGH OF FORT LEE



POSITION ANNOUNCEMENT

FULL-TIME POSITION (40 Hour Work Week)

TECHNICAL SUPPORT SPECIALIST 1 at the FORT LEE POLICE DEPARTMENT

DEFINITION:

Under direction, provides guidance and direct hands on support in resolving complex problems. Monitors and allocates space on direct access storage devices and uses and guides the use of productivity aids in implementing and maintaining software applications and system libraries. Also installs and guides the installation of hardware and software on servers and workstations; said individual will also do related duties as required.

REQUIREMENTS:

Education

Graduation from an accredited college or university with an Associate's degree in Data Processing

NOTE: a Bachelor's degree in any field may be substituted for the Associate degree in Data Processing

NOTE: a Bachelor's or Master's degree in Data Processing may be substituted for one (1) year of experience.

Experience

Applicants must have three (3) years of experience in one or more of the following: 1. data processing systems analysis and programming design; 2. The analysis of work methods and processes; 3. The operation of multi-program or client/server computer systems; 4. The support areas of computer scheduling, input/output control and magnetic data control in the data processing field; or 5. Help Desk; one-year of which shall have been in the technical support area solving user problems.

Applicants must also possess a valid NJ Driver's License.

If anyone is interested, please submit your résumé to Police Chief Matthew Hintze via email chiefhintze@fortleepolice.org or to Fort Lee Police Department, 1327 16th Street, Fort Lee, New Jersey 07024, no later than 4PM on July 12, 2019.