

FORT LEE PARKING AUTHORITY
MEETING MINUTES
September 12, 2023 @ 4:00 P.M.

I. Salute to the Flag:

II. Call to Order:

The regular meeting of the Fort Lee Parking Authority scheduled for Tuesday, September 12, 2023 at 4:00 p.m. The meeting was convened at 4:00 p.m. at 231 Main Street 2nd Fl., at the Fort Lee Parking Authority Conference Room as advertised in the Record, Jersey Journal, Municipal Building Bulletin Board, and the Parking Authority Website on December 27, 2022.

III. Statement of Compliance:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1975 noting adequate notice of the meeting has been as follows: “At least 48 hours prior to this meeting to be: A) permanently posted on the board’s officially designated public bulletin board in the Borough Hall, and in the entrance hall of the Parking Authority located at the rear of 309 Main Street, Middle Bldg; B) delivered to The Record, The Jersey Journal and the Board’s official newspaper; C) filed with the Clerk of the Borough of Fort Lee, and; D) mailed to all persons, if any, who have requested said notice, pursuant to section 14 Chapter 231, Laws of 1975”.

IV. Roll Call of Commissioners:

Neil Grant	Present
Michael Klein	Present
Marc Macri	Present
J Richard Radoian	Present
Patricia Rumi	Present (via teleconference)

V. Roll Call of Professionals:

Legal Counsel Neil Marotta, Council Liaison Harvey Sohmer, and Executive Director Hernani Goncalves. Council Liaison Paul Yoon was absent.

VI. Public Comment:

No public present

VII. Consent Agenda:

- Approval of Minutes: August 8, 2023

A discussion was held on this matter.

Motion by: Richard Radoian **Second by:** Marc Macri

The above was approved on the following roll call:

Yes: Mr. Klein, Mr. Macri, Mr. Grant and Ms. Rumi

Abstain: Mr. Radoian

- Approval of Voucher numbers: 015240 – 015271

A discussion was held on this matter.

Motion by: Michael Klein **Second by:** Marc Macri

Approved UNANIMOUSLY

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VIII. Resolutions:

2023-58 **Whereas**, the Parking Authority requires electrical services at the Abbott Blvd project; and

Whereas, the Authority requested and received two (2) quotations for said services, as follows: Rusin & Doru Electric, LLC, of Fairview, New Jersey, with a quote of \$10,100.00 and Tomm Electric, of Morganville, New Jersey, with a quote of \$12,263.60

Whereas, Rusin & Doru Electric, LLC having submitted the price quote which is most advantageous to the Authority, price and other factors considered, the Commissioners of the Parking Authority desire to obtain the services from Rusin & Doru Electric, LLC,

Now, Therefore, Be It Resolved, by the Commissioners of the Parking Authority of the Borough of Fort Lee, that the Executive Director is hereby authorized to enter into an agreement with Rusin & Doru Electric, LLC, as approved by General Counsel, for electrical services, at the Abbott Blvd. project, in accordance with their proposal, in the sum of \$10,100.00, subject to certification that funds are available.

Mr. Goncalves discussed the resolution.

Motion by: Richard Radoian **Second by:** Michael Klein

The above was approved on the following roll call:

Yes: Mr. Klein, Mr. Radoian, Mr. Grant and Ms. Rumi
Recused: Mr. Macri

2023-59 **Whereas**, Public Service Energy & Gas (PSE&G) is accepting grant applications for the electric vehicle charging program; and

Whereas, the Commissioners of the Fort Lee Parking Authority desire to apply for said grant,

Now, Therefore, Be It Resolved, by the Commissioners of the Fort Lee Parking Authority, that the Executive Director and any necessary Authority employee is hereby authorized to prepare and submit the application, to Public Service Energy & Gas (PSE&G) Grant Application.

Mr. Goncalves discussed the resolution.

Motion by: Richard Radoian **Second by:** Marc Macri

Approved UNANIMOUSLY

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2023-60 **Whereas**, there are many companies that deliver packages, within the Borough to its businesses and residents, wherein the delivery company double parks, or otherwise parks in areas that cause a delay in traffic; and

Whereas, Automotus, Inc., through its Automated Curb Management Program, manages parking for the delivery industry, to alleviate said double parking and delays in traffic; and

Whereas, the Parking Authority desires to enter into a Pilot Agreement with Automotus, Inc. for the implementation of the Automated Curb Management Program, for one year,

Now, Therefore, Be It Resolved, by the Commissioners of the Parking Authority of the Borough of Fort Lee, that the Fort Lee Parking Authority, is hereby authorized to enter into an Agreement, as approved by General Counsel, with Automotus, Inc., for the provision of the Automated Curb Management Program, on a Pilot basis, for one year, commencing January 1, 2024 and terminating December 31, 2024, unless further extended by the Parking Authority.

Mr. Goncalves discussed the resolution.

Motion by: Patricia Rumi **Second by:** Marc Macri
Approved UNANIMOUSLY

2023-61 **Be It Resolved**, by the Commissioners of the Fort Lee Parking Authority that Resolution No. 2023-53, Lead of Financial Operations and Office Staff, is hereby rescinded. Mr. Marotta discussed the resolution.

Motion by: Michael Klein **Second by:** Patricia Rumi
Approved UNANIMOUSLY

2023-62 **Whereas**, NJ Transit is accepting grant applications, in accordance with the **FFY2022** S5310 Grant Application and **FFY2023** S5310 Grant Application; and

Whereas, the Commissioners of the Fort Lee Parking Authority desire to apply for said grants,

Now, Therefore, Be It Resolved, by the Commissioners of the Fort Lee Parking Authority, that the Executive Director and any necessary Authority employee is hereby authorized to prepare and submit the applications, to New Jersey Transit, for the **FFY2022** S5310 and **FFY2023** S5310 Grant Applications.

Mr. Goncalves discussed the resolution.

Motion by: Richard Radoian **Second by:** Marc Macri
Approved UNANIMOUSLY

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2023-63 **Whereas**, Aurora Soto, currently Parking Enforcement Officer Supervisor, for the Fort Lee Parking Authority, has requested that she no longer be a supervisor but return to her position as Parking Enforcement Officer; and

Whereas, Ms. Soto has been advised that her salary would be adjusted so that it would be commensurate with the new position and she has agreed to same,

Now, Therefore, Be It Resolved, by the Commissioners of the Fort Lee Parking Authority that Aurora Soto will no longer be a Parking Enforcement Officer Supervisor, but is to be employed as a Parking Enforcement Officer, as directed by the Executive Director, with a corresponding decrease in pay of \$1.24 an hour.

Mr. Goncalves discussed the resolution.

Motion by: Richard Radoian **Second by:** Michael Klein

Approved UNANIMOUSLY

- IX. Documentation:**
 - None
- X. Old Business:**
 - None
- XI. New Business:**
 - None
- XII. Attorney's Report:**
 - PSE&G matter
- XIII. Executive Director's Report:**
 - Seasonal Employees (very helpful)
 - New NJ Transit Bus
 - EV Chargers
 - Article Regarding EV Charger Concerns
 - 5 Year Comprehensive Maintenance Plan
- XIV. Commissioner's Comments:**
 - None
- XV. Chairperson's Comments:**
 - None
- XVI. Public Comment:**
 - No Public Present

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XVII. Closed Session:

Mr. Marotta requested the board to go into closed session to discuss personal matters.

Motion to go into closed session at 4:18 p.m.

Motion by: Richard Radoian **Second by:** Michael Klein
Approved UNANIMOUSLY.

Present: Mr. Grant, Mr. Klein Mr. Radoian, and Ms. Rumi
Also, in attendance were Mr. Marotta and Mr. Goncalves.

A motion was made to go back into open session at 4:49 p.m.

Motion by: Richard Radoian **Second by:** Michael Klein
Approved UNANIMOUSLY

XVIII. Adjournment:

Motion to adjourn the meeting was made at 4:51 p.m.

Motion by: Richard Radoian **Second by:** Michael Klein
Approved UNANIMOUSLY

EL, Recording Secretary