

FORT LEE PARKING AUTHORITY
August 11, 2020
MEETING MINUTES

1. Salute to the Flag:

2. Call to Order:

The regular meeting of the Fort Lee Parking Authority scheduled for Tuesday August 11, 2020 at 4:00 p.m. The meeting was convened at 4:03 p.m. at the Richard and Catherine Nest Senior Center, 319 Main Street as advertised in the Record, Jersey Journal, Municipal Building Bulletin Board, and the Parking Authority Website on January 6, 2020.

3. Statement of Compliance:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1975 noting adequate notice of the meeting has been as follows: "At least 48 hours prior to this meeting to be: A) permanently posted on the board's officially designated public bulletin board in the Borough Hall, and in the entrance hall of the Parking Authority located at the rear of 309 Main Street, Middle Bldg; B) delivered to The Record, The Jersey Journal and the Board's official newspaper; C) filed with the Clerk of the Borough of Fort Lee, and; D) mailed to all persons, if any, who have requested said notice, pursuant to section 14 Chapter 231, Laws of 1975".

4. Roll Call of Commissioners:

Neil Grant	Present
J. Richard Radoian	Absent
Thomas Angelidis	Present
Michael Klein	Present
Marc Macri	Present

5. Roll Call of Professionals:

Legal Counsel Neil Marotta, Council Liaison Harvey Sohmer, Executive Director Gloria Gallo and Assistant Director Pat Rumi were present. Council Liaison Paul Yoon was absent.

6. Public Comment:

There was no public in attendance.

7. Approval of Minutes:

a. Approval of Minutes of July 14, 2020

Motion by: Marc Marci

Second by: Thomas Angelidis

There was no discussion of this matter.

The above was approved **UNANIMOUSLY**.

8. Consent Agenda:

- a. Approval of Voucher numbers 13939B through 13995.
- b. Approval of Financial Statement – None
- c. Approval of Guntzer Street Project Voucher number 183 through 184.
Motion by: Thomas Angelidis Second by: Michael Klein
There was no discussion on this matter.
The above was approved **UNANIMOUSLY**.

9. Resolutions:

- a. 2020-30 Resolution Authorizing Board of Education Lease Agreement
A discussion was held.
Mr. Marotta requested further review on this matter.
No action taken.

10. Documentation:

None

11. Old Business:

- a. Garage update:
 1. Mr. Grant requested Legal Counsel Marotta address a letter to the Board of Education that there is to be no entry or work performed on the 3rd floor without the authorization of the Parking Authority.
 2. Resuming the concrete work outside.
 3. Pottsgrove Glass installation on going.
 4. Bathroom tile work progressing on both 2nd & 3rd
 5. Lockers are scheduled to be delivered next week.
 6. Hand rails waiting to be installed.
 7. Electricians are 95% completed with the lights.
 8. Above ceiling inspections were completed on the 3rd floor, waiting on the 2nd floor.
 9. Flooring on the 2nd and 3rd are scheduled to begin mid-August.
 10. Rubber treads on the stairwells will be the last things to be completed.
 11. Post office work resumed.

12. New Business:

None

13. Attorney's Report:

1. Waiting on Dobco to submit one complete claim so we know where we are at the status the delay claims
2. Fort Lee Parking Authority does not concur with Dobco's response to delays claims.
3. Mediation date is scheduled for September 30th, Ms. Gallo will need to be present.

4. Contract Dispute Expert HKA Global Inc.; there are additional items they are looking to review specifically with delays regarding the underground and then to assist the mediation statement. They are looking to increase their contract by fifteen thousand (\$15,000) dollars.

Motion was made to amend the HKA contact to add an additional fifteen thousand (15,000) dollars to proceed with mediation.

Motion by: Michael Klein

Second: Thomas Angelidis

The above was approved unanimously.

14. Executive Director's Report:

1. Waiting for a second Pay by Phone Company for a contract.
2. Waterway Ferries are still not running, they do not expect to resume until September.
3. Senior bus ridership still struggling.
4. The medical program is expected to resume in September.
5. A lease for the Post Office is necessary at this point, Ms. Gallo asked Mr. Marotta to reach out to Frank Regan with regard to preparing a lease between the Fort Lee Parking Authority and Post Office.
6. Finalizing the Board of Education Lease.
7. It is necessary for the Parking Authority to purchase a new phone system to be uniform with the Borough's. Estimate cost approx. twenty five thousand (25,000) dollars. Vendor under state contract.

15. Commissioner's Comments:

1. Mr. Marci requested we personalize the Commissioner's jackets.

16. Chairperson's Comments:

1. Mr. Grant congratulated Ms. Senft on her retirement.

17. Public Comment:

There was no public in attendance.

18. Adjournment:

Motion to adjourn the meeting was made at 4:30 p.m.

Motion by: Marc Macri

Second by: Michael Klein

The above was approved **UNANIMOUSLY**



DC, Recording Secretary