

MAYOR AND COUNCIL
WORK SESSION MEETING MINUTES
JULY 18, 2019 at 5:00 P.M.

SALUTE TO THE FLAG

The Work Session of the Mayor and Council of the Borough of Fort Lee was held on the above date in Executive Conference Room #201, Memorial Municipal Building, 309 Main Street, Fort Lee, New Jersey.

PRESENT: Mayor Sokolich, Council Members Sohmer, Yoon, Suh, Sargenti, Kasofsky, Cervieri

ABSENT: Mayor Sokolich

ALSO PRESENT: Alfred Restaino, Borough Administrator
Evelyn Rosario, Borough Clerk
J. Sheldon Cohen, Borough Attorney

Council President Suh presided over the meeting.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with Chapter 231, P.L. 1975 adequate notice of this meeting was duly published in the July 8, 2019 issues of the Record and the Jersey Journal. Said notice was also posted on the Borough Hall bulletin board and Borough website. A copy of this notice is on file in the Office of the Borough Clerk.

RESOLUTION FOR CLOSED SESSION TO DISCUSS:

On motion by Councilman Cervieri, seconded by Council man Suh and approved **unanimously**, the meeting moved into closed session.

BE IT RESOLVED by the Mayor and Council of the Borough of Fort Lee that:

1. This body shall hereafter discuss in closed session, pursuant to Section 7Bof the Open Public Meetings Act, certain items which may generally be described as follows:

1. **Personnel:**
 - a. Administration
 - b. Barrymore Film Center and Museum
 - c. Building Department
 - d. Fire Prevention Bureau
 - e. Health Department
 - f. Police Department

- g. Recreation
- h. Stage Crew

2. **Legal:**

- a. Ground Renewal Lease Fire House # 3, 557 Main Street
- b. Lease Agreement: Malcolm Towers, 475 Main Street
- c. Redevelopment Area 5 Amended Easements
- d. 69 Main Street, Sixth Amendment
- e. Issuance of Certificate to Tucker for the Completion of Phase I Project

3. **Contracts:**

- a. Professional Consulting Services Barrymore Film Center and Museum (Galaxy Management)
- b. Animal Control Services

The minutes of the discussion in closed session may be disclosed to the public when the Mayor and Council has determined that the need for confidentiality has been satisfied.

The open portion of the work session will resume upon completion of the closed portion.

The closed portion of the meeting ended at 6:02 P.M. The open portion of the work session began at 6:02 P.M.

GENERAL DISCUSSION:

Senior Citizen Council Vacancy

It was the consensus of the Governing Body to appoint Ms. Brenda Mester as a member of the Senior Citizens' Council filling an unexpired term expiring December 31, 2020.

The appointment will be placed on the July 18th regular session agenda.

Bid Results: Third- Party Ambulance Billing Services

Administrator Restaino stated that the Borough received one proposal from Advanced Data Processing, Inc. a subsidiary of R1 RCM, Inc.

A resolution awarding a contract for the provision of third-party ambulance billing services to Advanced data Processing, Inc. a subsidiary of R1 RCM, Inc. will be placed on the July 18th consent agenda.

Bid Authorization: Solid Waste and Recycling

A resolution authorizing the Purchasing Agent to advertise and obtain bid specifications for project known as Solid Waste and Recycling will be placed on the July 18th consent agenda.

Authorize Change Order # 1 for Project Known as Main Street and Hudson Terrace Intersection Improvements, \$125,125.00

A resolution authorizing change order #1, \$125,125.00 for project known as Main Street and Hudson Terrace Intersection Improvements will be placed on the July 18th consent agenda.

Parking Authority Pay by Cell Pilot Program

It was the consensus of the Governing Body to permit a pilot program offering pay by cell parking spaces that do not have meters. The Parking Authority will determine the streets and conduct the study for approximately 6 months.

Amendment Chapter 289-15 Parking Meter Zones Established and Chapter 289, Section 48 No Overnight Parking Zones

The following ordinance amendments will be placed on the August 8th regular session agenda for introduction:

An ordinance amending chapter 289-15 "Parking Meter Zones Established" to install one hour meters at the location of Central Avenue - South side, between Hudson Street and Park Avenue

An ordinance amending chapter 289-48 "No Overnight Parking" to add three hour meters at the location of Central Avenue - South side, from Lemoine Avenue to Park Avenue and Park Avenue - West side, from Central Avenue to Main Street.

Amendment Chapter 388-56 Vehicles and Traffic Taxi Stands Violations and 289-15 B (6) (a) Parking Meter Zones Established

An ordinance amending chapter 388-56 "Taxi Stands; Violations and Penalties" to read as follows: "Bridge Plaza North, South side, beginning at the apex of Bridge Plaza North and Lemoine Avenue, continuing 154 feet west to the beginning of the taxi stand, then progressing 120 feet to the end of the taxi stand" will be placed on the August 8th regular session agenda for introduction.

An ordinance amending Chapter 289-15 B (6)(a) "Parking Meter Zones Established" to read as follows: "North Marginal Road, South side, from a point 71 feet east of the easterly crosswalk of Center Avenue and continuing easterly for a distance of 255 feet: 3 hours" will be placed on the August 8th regular session agenda.

Grant Agreement Between the Fort Lee Parking Authority and the State of NJ by and for the Department of Environmental Protection for the Purchase of Charging Stations at 2030 Guntzer Street

A resolution authorizing a grant application submission between the Fort Lee Parking Authority and the State of New Jersey by and for the Department of Environmental Protection regarding a \$30,000.00 grant for the purchase of 5 level 2 dual-port PowerCharge Pro Series charging stations at 2030 Guntzer Street will be placed on the July 18th consent agenda.

Amend Ordinance No Overnight Parking: Exempt Central Boulevard

An ordinance amending Chapter 388-67 Schedule XXI "Parking Prohibited During Certain Times During the Winter Months" to remove Central Boulevard and Chapter 388-68 Schedule XXII "Parking Prohibited when Snow Covered" to add Central Boulevard will be placed on the August 8th regular session agenda for introduction.

Support of Electric Vehicles

A resolution in support of the implementation of New Jersey's Clean Car Standards related to electric vehicles will be placed on the July 18th consent agenda.

Friends of Fort Lee Film Inc.

A resolution reappointing the following trustees to the Friends of the Fort Lee Film, Inc. for a term effective August 17, 2019 - August 17, 2021 will be placed on the July 18th consent agenda.

Jeannette Curtis-Rideau
Janet Denlinger
Gary Donatelli
Michele Sorvino
Ashley Yook-Cafasso

Proposal for Landscape Architectural Services for Palisades Interstate Park

A resolution authorizing the award of a professional services contract to Melillo and Bauer Associates, Inc. for the provision of landscaping architectural services regarding the Palisades Interstate Parkway Park near Lemoine Avenue adjacent to the Fort Lee High School will be placed on the August 8th consent agenda.

Proposal for Janitorial Services

A resolution authorizing the award of a contract to the North Jersey Friendship House, Inc. for the provision of janitorial maintenance services will be placed on the August 8th consent agenda.

Proposal for Bluff Road Pump Station

Administrator Restaino reviewed a proposal submitted by Neglia Engineering Associates regarding surveying and engineering services for the replacement of the emergency generator at the Bluff Road Pump Station.

Red Cross Agreement

A resolution authorizing the Office of Emergency Management Coordinator to execute a memorandum of understanding with the American Red Cross will be placed on the July 18th consent agenda.

Shared Services Agreement: Bergen County Off-Site Computer Backup

A resolution authorizing a shared service agreement between Fort Lee and the County of Bergen for the storage of the Police Department electronic data, including servers and related storage hardware will be placed on the July 18th consent agenda.

Shared Services Agreement: Borough of Leonia Court

A resolution authorizing a shared service with the Borough of Leonia for the shared use of Fort Lee's Municipal Court facilities will be placed on the August 8th consent agenda.

NJ Transit Additional Bus Stop Request at Main Street (CR 56), Westbound, at Central Road, Far Side

A resolution authorizing a bus stop along Main Street, westbound, on the northerly side at Central Road, far side will be placed on the July 18th consent agenda.

Sister City, Namyangju City, Gyeonggi Province, Republic of Korea

Councilman Yoon stated that this matter was brought to his attention by Mr. Howard Jo. The Mayor of Namyangju City, Gyeonggi Province, Republic of Korea expressed a desire to foster a relationship with Fort Lee, with the first step being a letter of intent, expressing each City's desire to participate in a mutually beneficial relationship.

It was determined that the Mayor send a letter expressing our interest in moving this initiative forward.

Ambulance Stipend Program

An ordinance amending Chapter 6 "Ambulance Corps" to state that all officers and acting officers will receive an additional quarterly stipend provided they are fulfilling

the responsibilities of their positions will be placed on the August 8th regular session agenda.

Local Assistance Board

Administrator Restaino indicated the Borough's desire to enter into a shared service agreement with the County of Bergen Human Services for the provision of welfare services, thus rendering the Local Assistance Board obsolete.

An ordinance abolishing the Fort Lee Local Assistance Board will be placed on the August 8th regular session agenda for introduction.

New Jersey Future Aging Friendly Community Land Use Assessments

A resolution requesting the services of a technical assistance team assembled by New Jersey Future to assist municipalities to evaluate actions it might take to become more aging friendly will be placed on the July 18th consent agenda.

Old Palisade Road Traffic Assessment

Administrator Restaino provided an overview of a Police Traffic Report concerning the traffic situation on Old Palisades Avenue, below Kaufers Lane. The report recommended that the traffic pattern be modified to reflect a one-way street, with eastbound traffic only.

An ordinance reflecting same will be placed on an upcoming agenda.

Planning Board/Council Approvals on the Development Process

Councilman Sargenti suggested Brian Ribarro, Construction Official be present at all Planning Board meetings. Administrator Restaino will inform Mr. Ribarro that his attendance is required at all Planning Board meetings.

AT&T Small Cell Wireless Right-of-Way Project Equipment Installation

Deferred to the next meeting of the Governing Body.

ORDINANCE PUBLIC HEARINGS SCHEDULED FOR JULY 18, 2019

Ord. #2019-12 "AN ORDINANCE AMENDING SALARY ORDINANCE NO.2018-4 ESTABLISHING SALARIES AND WAGES FOR BLUE COLLAR EMPLOYEES FOR 2017-2020

Ord. #2019-13 "AN ORDINANCE AMENDING ORDINANCE NO. 2019-1 ESTABLISHING SALARIES AND WAGES FOR DEPARTMENT HEADS, BOROUGH ADMINISTRATOR, BOROUGH CLERK, CHIEF FINANCIAL OFFICER, TAX COLLECTOR, TAX ASSESSOR AND CERTAIN NON-UNION EMPLOYEES FOR 2017-2021

PUBLIC PARTICIPATION

On motion by Councilman Cervieri, seconded by Councilman Sohmer, and carried unanimously, the meeting was opened to the public for discussion

<u>Speaker</u>	<u>Topic</u>	<u>Response</u>
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No public comments

There being no further discussions the meeting was adjourned on motion by Councilman Cervieri, seconded by Councilman Sargenti, at 6:30 P.M.

Evelyn Rosario, RMC
Municipal Clerk