

**MAYOR AND COUNCIL  
WORK SESSION MEETING MINUTES  
FEBRUARY 6, 2020 at 6:30 P.M.**

**SALUTE TO THE FLAG**

The Work Session of the Mayor and Council of the Borough of Fort Lee was held on the above date in Executive Conference Room #201, Memorial Municipal Building, 309 Main Street, Fort Lee, New Jersey.

**PRESENT:** Mayor Sokolich, Council Members Sohmer, Yoon, Suh, Sargenti  
Kasofsky, Cervieri

**ALSO PRESENT :** Alfred Restaino, Borough Administrator  
Evelyn Rosario, Borough Clerk  
J. Sheldon Cohen, Borough Attorney

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with Chapter 231, P.L. 1975 adequate notice of this meeting was e-mailed on October 16, 2019 to the Record, the Jersey Journal and the Star Ledger. Said notice was also posted on the Borough Hall bulletin board and Borough website.

**RESOLUTION FOR CLOSED SESSION TO DISCUSS:**

**On motion by Councilman Cervieri, seconded by Councilman S argenti** and approved **unanimously** , the meeting moved into closed session.

BE IT RESOLVED by the Mayor and Council of the Borough of Fort Lee that:

1. This body shall hereafter discuss in closed session, pursuant to Section 7B of the Open Public Meetings Act, certain items which may generally be described as follows:

1. **Personnel:**
  - a. Administration
  - b. Borough Clerk
  - c. Emergency Medical Services
  - d. General Services
  - e. Tax Collection

The minutes of the discussion in closed session may be disclosed to the public when the Mayor and Council has determined that the need for confidentiality has been satisfied.

The open portion of the work session will resume upon completion of the closed portion.

The closed portion of the meeting ended at 7:30P.M. The open portion of the work session began at 7:30 P.M.

**GENERAL DISCUSSION:**

**Authorize Change Order No. 's 18 \$6,626.09 & 19 \$9,128.44Dobco, Inc. for Project Known as Barrymore Film Center & Museum**

A resolution authorizing the above captioned change orders will be placed on the February 13<sup>th</sup> proposed consent agenda.

**Agreement Between the Borough and the County of Bergen for a Certified Recycling Professional (CRP) to Prepare the Annual Recycling Tonnage Report**

A resolution authorizing an agreement with the County of Bergen for a certified recycling professional to prepare the Borough's tonnage report will be placed on the February 13<sup>th</sup> proposed consent agenda.

**Person-to-Person Liquor License Transfer No. 0219-33-028-011, Moon Sook Kim TO Tommy Kim T/A Jumong Restaurant, 1550 Lemoine Avenue, Suite 106**

The Governing Body conditionally authorized the person-to-person transfer of the above captioned license.

Once all the required documents have been received a resolution authorizing the transfer of the above liquor license will be placed on a regular session agenda for consideration.

**Appointment of Trustees to the Friends of Fort Lee Film, Inc.**

A resolution appointing Joanne M. Cimiluca and Denise Sokolich as trustees for a two (2) year term expiring December 31, 2021 will be placed on the February 13<sup>th</sup> regular session agenda.

**Gran Fondo Fee Waiver**

Gran Fondo New York (GFNY) has indicated their desire to incorporate a children's event into the event weekend and has further requested that the Borough waive the Police and General Services costs for that day as the GFNY budget is limited.

After discussing the parameters and costs associated with this new event, it was the consensus of the Governing Body to allow a children's event on Saturday, May 16<sup>th</sup> and waive any costs incurred that day, at a limit of \$20,000.00. The Governing Body also indicated this approval is for this year only and would be reviewed annually.

A resolution authorizing same will be placed on the February 13<sup>th</sup> proposed consent agenda.

**Fort Lee PBA Local 245 5 K Walk/Run**

A resolution approving a request from the PBA Local 245 to permit the Fort Lee 5K Walk/Run to travel through Fort Lee on June 14<sup>th</sup> will be placed on the February 13<sup>th</sup> proposed consent agenda.

### **Palisades Interstate Park Improvements**

Administrator Restaino reviewed a concept plan of possible renovations to the Palisades Interstate Park (PIP) that would incorporate additional recreational opportunities within the park. The report was prepared by Melillo and Bauer Associates, Inc., a landscape architecture company, that the Borough engaged several months ago.

The plan was reviewed favorably, and it was the consensus of the Governing Body to authorize Mr. Restaino to contact the PIP and present this plan for their review, discussion and input.

### **Historic Preservation Commission Student Appointment**

A resolution authorizing the appointment of Serena Wood (Speak with Harvey) a High School Student to the Historic Preservation Committee for a term expiring June 30, 2020.

A resolution will be placed on the February 13<sup>th</sup> regular session agenda.

### **Parking Deck Grand Opening**

Councilman Suh initiated a discussion regarding the possibility of a firework display at the recently completed parking deck when the grand opening occurs.

The Governing Body asked Councilman Suh to obtain information regarding this display, as well as additional items such as laser lights and report back.

### **Police Department Drone**

#### **Also Present: Police Chief Hintze**

Chief Matthew Hintze provided an overview of the benefits that drones would have within the Police Department and of his desire to purchase three-drones. He also indicated that the drones would be bought using confiscated funds. He also detailed the potential benefits these devices can have within the Fire Department and his to ensure the cooperative deployment within Departments.

In order to proceed the Federal Aviation Administration (FAA) requires the Borough Attorney to file a Public Declaration letter for the Fort Lee Police Department's usage of drones. The Chief also indicated that this would be the is the first of many requirements that are needed to get the drone program up and running.

It was the consensus of the Governing Body to permit the Borough Attorney to sign a letter to the FAA, which will be forwarded from Chief Hintze to Borough Attorney Cohen.

### **Interlocal Services Agreements with the Borough of Edgewater**

A resolution authorizing the following shared services with the Borough of Edgewater will be placed on the February 13<sup>th</sup> proposed consent agenda.

- Jet-Vac Machine
- Excavating Machine
- Snow Melting Machine
- Radio Electrical Engineer
- Fuel Dispensing

### **Advisory Committee for Individuals with Disabilities to Include the Senior Center Director**

An ordinance amending chapter 42-2 to include the Senior Center Director as a Borough Department Representative will be placed on the February 13<sup>th</sup> proposed agenda for introduction.

### **ADD-ON**

A resolution authorizing the appointment of Ms. Gretchen M. Harris to the Advisory Committee for a three (3) term expiring December 31, 2022 will be placed on the February 13<sup>th</sup> proposed agenda.

### **Amend Color Run Time from 1:00 PM to 5:00 PM to 11:00 AM to 3:00 PM**

A resolution approving a request from the Youth Council of Fort Lee to change the previously approved time from 1:00 P.M. - 5:00 P.M. to 11:00 A.M. - 3:00 P.M. will be placed on the February 13<sup>th</sup> proposed consent agenda.

### **Amend Ordinance No. 2019-35: Parking on Stillwell Avenue**

#### **Also Present: Police Chief Hintze**

Chief Hintze provided a brief overview of his request to amend ordinance # 2019-35. The current ordinance created a no parking zone during school hours for the entire section of the southern curblin of Stillwell Avenue between 14<sup>th</sup> Street and 11<sup>th</sup> Street.

He requested that the ordinance be amended to change three parallel parking spaces from full time parking zones to no parking zones during school hours, excluding weekends.

An amending ordinance will be placed on the February 13<sup>th</sup> regular session agenda for introduction.

### **Amend the Police Department Policies and Procedures**

#### **Also Present: Police Chief Hintze**

Chief Hintze briefly reviewed the proposed changes:

1. Mission Statement
2. Section on drug test to conform with NJ Attorney General Guidelines

It was the consensus of the Governing Body to authorize the changes as proposed.

A resolution will be placed on the February 13<sup>th</sup> proposed consent agenda.

**New Bus Stop Location: on Fletcher Avenue**  
**Also Present: Police Chief Hintze**

Administrator Restaino stated that a local resident contacted NJ Transit regarding a bus stops on north and southbound Fletcher Avenue. As with all bus stop requests, he asked the Police Department to complete a safety review.

Chief Hintze detailed the process and discussion took place concerning the locations and existing safety concerns. The Chief also explained where he suggested the bus stops be located, which differs slightly from NJ Transit's requested locations.

It was the consensus of the Governing Body to continue its review of this matter and to have Administrator Restaino advise NJ Transit of same.

This will be brought up at a later date.

**Rent Leveling Board Appeal: Jack Khorozian vs Antonette Tarabola, 456 B Jane Street**

It was the consensus of the Governing Body not to hold a hearing or conduct a review of the decision of the Rent Leveling Board in the matter entitled Jack Khorozian vs Antonette Tarabola, 456 B Jane Street. Mr. Cohen, Borough Attorney will send a letter to Mr. Khorozian advising of this decision.

**ORDINANCE PUBLIC HEARINGS SCHEDULED FEBRUARY 13, 2020**

Ord. #2020-1 "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 289 PARKING, SECTION 15 PARKING METER ZONES ESTABLISHED; VIOLATIONS AND PENALTIES OF THE CODE OF THE BOROUGH OF FORT LEE"

**PUBLIC PARTICIPATION**

On motion by Councilman Cervieri, seconded by Councilman Sargenti, and carried unanimously, the meeting was opened to the public for discussion

<u>Speaker</u>	<u>Topic</u>	<u>Response</u>
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No public comments

There being no further discussions the meeting was adjourned on motion by Councilman Cervieri, seconded by Councilman Suh, at 8:50 P.M.

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Evelyn Rosario, RMC  
Municipal Clerk

