

MAYOR AND COUNCIL
WORK SESSION MEETING MINUTES
JUNE 6, 2019 at 7:00 P.M.

SALUTE TO THE FLAG

The Work Session of the Mayor and Council of the Borough of Fort Lee was held on the above date in Executive Conference Room #201, Memorial Municipal Building, 309 Main Street, Fort Lee, New Jersey.

PRESENT: Mayor Sokolich, Council Members Sohmer, Yoon, Suh, Sargenti, Kasofsky, Cervieri

ALSO PRESENT: Alfred Restaino, Borough Administrator
J. Sheldon Cohen, Borough Attorney

ABSENT: Evelyn Rosario, Borough Clerk

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with Chapter 231, P.L. 1975 adequate notice of this meeting was e-mailed on January 4, 2019 to the Record, the Jersey Journal and the Star Ledger. Said notice was also posted on the Borough Hall bulletin board and Borough website.

RESOLUTION FOR CLOSED SESSION TO DISCUSS:

On motion by Councilman Cervieri, seconded by Councilwoman Kasofsky and approved unanimously, the meeting moved into closed session.

BE IT RESOLVED by the Mayor and Council of the Borough of Fort Lee that:

1. This body shall hereafter discuss in closed session, pursuant to Section 7B of the Open Public Meetings Act, certain items which may generally be described as follows:

- 1. Personnel:**
 - a. Administration
 - b. Borough Clerk's Office
 - c. Building Department
 - d. Community Center
 - e. Department of Public Works
 - f. Engineering
 - g. Finance Department
 - h. Fire Prevention
 - i. Human Services
 - j. Information Technology
 - k. Municipal Court

- l. Office of Emergency Management
- m. Police Department
- n. Recreation Department
- o. Stage Crew
- p. Tax Collector

The minutes of the discussion in closed session may be disclosed to the public when the Mayor and Council has determined that the need for confidentiality has been satisfied.

The open portion of the work session will resume upon completion of the closed portion.

The closed portion of the meeting ended at 8:25 P.M. The open portion of the work session began at 8:25 P.M.

GENERAL DISCUSSION:

Appointment Historic Preservation Commission High School Member July 1 -2019to June 30, 2020

Councilman Sohmer will discuss with Mr. Thomas Meyers, Director of Cultural & Heritage Affairs and provide the Governing Body with a recommendation.

Senior Citizen Council Vacancy

Defer to the next meeting.

Chapter 159 's: Jones Road Improvements \$197,000.00, Clean Communities \$68,886.62 and NJ Courts Municipal Court Alcohol Education \$4,983.23

Resolutions authorizing approval to amend the municipal budget by inserting the following items of revenue will be placed on the June 13th regular session.

Jones Road Improvements \$197,000.00
Clean Communities \$68,886.62
NJ Courts Municipal Court Alcohol Education \$4,983.23

Appointment Representatives Bergen County Community Development Regional Committee

It was the consensus of the Governing Body to appoint Evelyn Rosario as its representative and Patrick Ferraro as its alternate and Alfred Restaino as the Mayor's representative and Matthew Rutch as his alternate to serve on the Community Development Regional Committee for FY 2019-2020.

A resolution authorizing same will be placed on the June 13th proposed consent agenda.

Authorizing the Tax Collector to Prepare and Mail Estimated Tax Bills

A resolution authorizing the Tax Collector to prepare, and mail estimated tax bills will be placed on the June 13th proposed consent agenda.

Ordinance Amendments: Flood Damage and Flood Insurance

The New Jersey Department of Environmental Protection, Engineering & Construction has advised that in order for the Borough to continue participation in the National Flood Insurance Program, the Borough needs to revise the current Flood Prevention Ordinance. The Federal Emergency Management Agency (FEMA) has made a recommendation and provided a model ordinance for review and passage.

Upon review by the Borough Attorney, an ordinance as stated above will be placed on a future regular session agenda for introduction.

Various Liquor License Renewals July 1, 2019-June 30, 2020

A resolution authorizing the renewal of various liquor licenses for the July 1, 2019 - June 30, 2020 licensing period will be placed on the June 13th proposed consent agenda.

Liquor License Renewal Jabadou T/A Club Soho with Special Conditions July 1, 2019-June 30, 2020

A resolution authorizing the renewal of liquor license entitled Jabadou T/A Club Soho will be placed on the June 13th proposed consent agenda.

Permission for "Braking Aids" to Travel Through Fort Lee on Sunday, September 15, 2019

A resolution approving a request to permit the Braking Aids Ride to travel through Fort Lee on Sunday, September 15th will be placed on the June 13th proposed consent agenda.

Bid Authorization: Barrymore Film Center and Museum Marquee Sign and Furnishings Fixtures and Equipment

A resolution authorizing the Purchasing Agent to advertise and obtain bid specifications will be placed on the June 13th proposed consent agenda.

Change Order No. 's 8 and 9; Dobco Inc., for Project Known as the Barrymore Film Center & Museum

A resolution authorizing change order #'s 8 and 9 for project known as the Barrymore Film Center will be placed on the June 13th proposed consent agenda.

AT&T Small Cell Wireless Right-of-Way Project Equipment Installation

Bob McGuckin, Tilson - came forward and briefly spoke about their intent to install poles as highlighted in attached map, which was provided along with a picture of the types of pole. A brief discussion was held relating to the number of new poles that need to be installed versus using existing poles. Tilson indicated that two studies were conducted and revealed that only seven existing poles were able to be retrofitted for use. Mark Vance, an A&T representative came forward and described the increased capacity that would be realized as a result of this project.

Approval to Submit NJDOT Municipal Aid Application

A resolution authorizing the submission of a grant application and execute a grant contract with the New Jersey Department of Transportation regarding the Inwood Terrace project will be placed on the June 13th proposed consent agenda.

Fort Lee Night Out August 6, 2019

A resolution authorizing the Fort Lee Night Out on Tuesday, August 6th to be held at the Jack Alter Fort Lee Community Center will be placed on the June 13th proposed consent agenda.

Temporary Sign Ordinance

Mayor Sokolich spoke and stated that a resident has requested that the Borough ban all temporary signs such as the lawn signs.

An ordinance restricting temporary signs will not be introduced at this time, but Mr. Lee Cohen, Esq was asked to review the current ordinance and perhaps formulate an ordinance amendment that would require temporary signs to be removed within a certain time frame or and face the imposition of a fine at a to be determined amount for non-removal.

Fort Lee High School Debate Club Topic

Mayor Sokolich stated that Marijuana Legislation will be the next topic to be discussed by the Fort Lee High School Debate Club. The debate will be held on June 13th at 6:00 P.M., Borough Hall Council Chambers.

Single Use Plastic Bags

The Governing Body discussed and will continue to explore the possibility of restricting the use of single use plastic bags at this time.

It was decided that there shall be no action at this time, however it remains a possibility that this matter will be discussed in the future.

Bond Sale

Administrator Restaino read a letter from Mr. Steven D. Wielkotz, RMA, Borough Auditor regarding the 2019 Bond Sale. A comparison analysis provided by NW Financial was reviewed.

Extension of Municipal Utility Audit Contract: George A. Koteen Associates, Inc.

A resolution authorizing a contract extension to George A. Koteen Associates, Inc. for the performance of an audit of the Borough's utility bills will be placed on the July 18th proposed consent agenda.

2019 CDBG Grant

A resolution authorizing the endorsement of a 2019 Community Development Block Grant program application for the reconstruction of Jane Street from William Street to John Street and Ann Street from North Avenue to Jane Street will be placed on the June 13th proposed consent agenda.

Mobile New Jersey Motor Vehicle Division

Administrator Restaino indicated that the Borough will be taking advantage of the NJ DMV's Mobile Services Unit which provides an opportunity for individuals to take advantage of DMV services without leaving Fort Lee.

As a specific date becomes available it will be distributed and promoted accordingly.

Developer's Agreement: CD Developers, LLC, 2044-2046 Hoefley's Lane

Mayor Sokolich recused and exited the conference and room and was not present. Council President Suh presided over this portion of the meeting.

A resolution approving and authorizing the execution of a developer's agreement between the Borough of Fort Lee and CD Developers, LLC will be acted upon this evening.

RESOLUTIONS (Action to be Taken)

R-1 RESOLUTION OF THE BOROUGH OF FORT LEE APPROVING AND AUTHORIZING THE EXECUTION OF THE DEVELOPER 'S AGREEMENT BETWEEN THE BOROUGH OF FORT LEE AND CD DEVELOPERS, LLC, 2044-2046 HOEFLEY 'S LANE

Mayor Sokolich recused and exited the conference and room and was not present. Council President Suh presided over this portion of the meeting.

Councilman introduced Cervieri, and Councilman S ohmer seconded, the following resolution:

RESOLUTION OF THE BOROUGH OF FORT LEE APPROVING AND AUTHORIZING THE EXECUTION OF THE DEVELOPER 'S AGREEMENT BETWEEN THE BOROUGH OF FORT LEE AND CD DEVELOPERS, LLC

*Mayor Sokolich recused and exited the conference and room and was not present for this portion of the meeting.

WHEREAS, on December 27, 2018, the Fort Lee Zoning Board of Adjustment ("Zoning Board") granted approvals to CD Developers, LLC (the "Developer") for the construction three family dwelling on property known as Block 4951, Lot 7, also known as 2044-2046 Hoefley's Lane (the "Property"); and

WHEREAS, on January 7, 2019, the Zoning Board adopted a resolution memorializing the approval and the Borough of Fort Lee and Developer have agreed to the terms and conditions of a Developer's Agreement; and

WHEREAS, a Developer's Agreement has been prepared by the Borough Attorney and is attached hereto.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fort Lee that the Mayor and Borough Clerk hereby approved and authorize to the execution of the Developer's Agreement with the Developer.

BE IT FURTHER RESOLVED that a copy of this resolution shall be filed in the Office of the Borough Clerk.

AYES: Council Members Sohmer, Yoon, Suh, Sargenti, Kasofsky, Cervieri

R-2 RESOLUTION ACCEPTING RETIREMENT OF JILLIAN RAIMONDO,

DEPARTMENT OF HUMAN SERVICES

Councilman introduced Cervieri, and Councilman Sargenti seconded , the following resolution:

RESOLUTION OF THE BOROUGH OF FORT LEE ACCEPTING THE RETIREMENT NOTICE OF JILLIAN RAIMONDO

BE IT RESOLVED that **Jillian Raimondo, Director of Human Services** has submitted her retirement notice dated May 9, 2019 and the Mayor and Council have accepted same; and

BE IT RESOLVED that Ms. Raimondo's retirement will be **effective June 30, 2019** with the Borough of Fort Lee.

BE IT FURTHER RESOLVED that the Mayor and Council extend their best wishes to Ms. Raimondo.

AYES: Council Members Sohmer, Yoon, Suh, Sargenti, Kasofsky, Cervieri

R-3 RESOLUTION ACCEPTING RETIREMENT OF LORI COLACINO,
DEPARTMENT OF HUMAN SERVICES

Councilman introduced Cervieri, and Councilman Sargenti seconded , the following resolution:

RESOLUTION OF THE BOROUGH OF FORT LEE ACCEPTING THE RETIREMENT NOTICE OF LORI COLACINO

BE IT RESOLVED that **Lori Colacino, Keyboarding Clerk 2** has submitted her retirement notice dated May 9, 2019 and the Mayor and Council have accepted same; and

BE IT RESOLVED that Ms. Colacino's retirement will be **effective June 30, 2019** with the Borough of Fort Lee.

BE IT FURTHER RESOLVED that the Mayor and Council extend their best wishes to Ms. Colacino.

AYES: Council Members Sohmer, Yoon, Suh, Sargenti, Kasofsky, Cervieri

R-4 RESOLUTION OF THE BOROUGH OF FORT LEE AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE COUNTY OF BERGEN TO PROVIDE WELFARE FOR THE BOROUGH OF FORT LEE

Councilman introduced Cervieri, and Councilman Suh seconded, the following resolution:

A RESOLUTION OF THE BOROUGH OF FORT LEE AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE COUNTY OF BERGEN TO PROVIDE WELFARE FOR THE BOROUGH OF FORT LEE

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) provides that local units of government may enter into a contract for the joint provision of any service which either party to said agreement is empowered to render or perform within its own jurisdiction; and

WHEREAS, N.J.A.C. 10-2 establishes a County Human Services Advisory Council and subsequent services; and

WHEREAS, N.J.S.A. 40A:65-1 et seq. authorizes municipalities to fulfill obligations by entering into a shared services agreement with another municipality or county government; and

WHEREAS, in furtherance of this mission, the Mayor and Council are desirous of entering into a shared services agreement with the County of Bergen to utilize the services of the Bergen County Board of Social Services for those residents in need in the Borough of Fort Lee; and

WHEREAS, it is the intention of the Borough of Fort Lee and the County of Bergen to enter into a Shared Services Agreement concerning welfare for the Borough of Fort Lee, effective July 1, 2019 pursuant to provisions of N.J.S.A. 40A:65-1, et seq. and N.J.A.C. 10-2; and

WHEREAS, N.J.S.A. 40A:65-5(a) requires that the Shared Services Agreement be approved by resolution of the governing body of each participating municipality and or county; and

WHEREAS, pursuant to N.J.S.A. 40A-65-5(b), upon execution of the final Shared Services Agreement, a copy of the Agreement shall be filed, for information purposes, with the Division of Local Government Services in the Department of Community Affairs and made available for public inspection at the Municipal Building.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Fort Lee that the Mayor is authorized and empowered to execute a Shared Services Agreement and all other necessary documents with the County of Bergen, and the State of New Jersey in order to effectuate the purposes of this Resolution.

AYES: Council Members Sohmer, Yoon, Suh, Sargenti, Kasofsky, Cervieri

R-5 RESOLUTION ACCEPTING RESIGNATIONS OF POLICE OFFICERS

Councilman introduced Suh, and Councilman Cervieri seconded , the following resolution:

**RESOLUTION OF THE BOROUGH OF FORT LEE ACCEPTING
RESIGNATIONS OF POLICE OFFICERS**

WHEREAS, Matthew Sanchez and Peter Chong served as police officers in the Fort Lee Police Department; and

WHEREAS, Mr. Sanchez and Mr. Chong resigned, effective March 26, 2019 and the terms of their resignations are delineated in Separation, Settlement, and General Release Agreements; and

WHEREAS, the Borough has determined that it is in its best interests to accept the resignations, and approve and authorize the execution of the Separation, Settlement, and General Release Agreements; and

WHEREAS, the acceptance of the resignations, and the approval and authorization of the execution of the Separation, Settlement, and General Release Agreements are necessary for the continued efficient operation of the Borough;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Fort Lee, in the County of Bergen, State of New Jersey as follows:

1. The aforesaid recitals are incorporated herein as if set forth at length;
2. The resignations of Matthew Sanchez and Peter Chong are hereby accepted.
3. The Separation, Settlement, and General Release Agreements are hereby approved, and the Mayor is hereby authorized to execute the Separation, Settlement, and General Release Agreements.

AYES: Council Members Sohmer, Yoon, Suh, Sargenti, Kasofsky, Cervieri

ORDINANCE PUBLIC HEARINGS SCHEDULED FOR JUNE 13, 2019

Ord. #2019-10 "AN ORDINANCE AMENDING SALARY ORDINANCE NO.2018-4 ESTABLISHING SALARIES AND WAGES FOR BLUE COLLAR EMPLOYEESFOR 2017-2020

Ord. #2019-11 "AN ORDINANCE AMENDING ORDINANCE NO. 2019-1 ESTABLISHING SALARIES AND WAGES FOR DEPARTMENT HEADS, BOROUGH ADMINISTRATOR, BOROUGH CLERK, CHIEF FINANCIAL OFFICER, TAX COLLECTOR, TAX ASSESSOR AND CERTAIN NON-UNION EMPLOYEES FOR 2017-2021

PUBLIC PARTICIPATION

On motion by Councilman Cervieri, seconded by Councilman Sohmer, and carried unanimously, the meeting was opened to the public for discussion

<u>Speaker</u>	<u>Topic</u>	<u>Response</u>
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No public comments

There being no further discussions the meeting was adjourned on motion by Councilman Sohmer, seconded by Councilman Suh, at 9:38 P.M.

Evelyn Rosario, RMC
Municipal Clerk